

## Appendix 2

## Supporting People Team Growth Bid Template

All growth bids must be fully supported by a member of the Supporting People Commissioning Body detailing how the bid will meet their own strategic objectives and how this will support the SP Programme objectives. This should be attached as an appendix to this document.

Providers submitting a growth bid should provide information by means of the template below which sets out the business case. It should then be returned to the Supporting People Team.

<b>1</b>	<b>Organisation Details</b>	
1.1	Organisation name:	Sevenoaks District Council
1.2	Main address for correspondence:	Argyle Road Sevenoaks Kent TN13 1HG
1.3	Registered Office: (If different from above)	
1.4	Person applying on behalf of the Company or Consortium	Pat Smith
1.5	Position in the Company:	Head of Housing services
1.6	Telephone Number:	01732 227 355
1.7	Fax Number:	
1.8	Email Address:	Pat.smith@sevenoaks.gov.uk
1.9	Website address:	www.sevenoaks.com
1.10	VAT Registration Number	
1.11	Is your organisation a public limited company / limited company / a partnership / a sole trader / registered as an Industrial & Provident Society / has Charitable status / other: If a Charity please indicate if your organisation is: N/A Local Authority.. District Council a)Unincorporated b)A Trust c)A Company	
1.14	Please state the registration number of your organisation  Registered Charity no:  Registered Company no:	<b>N/A</b>

<b>1</b>	<b>Organisation Details</b>	
1.17	Companies House Registration Number of parent company (if applicable)	<b>N/A</b>

Purpose                    The purpose of the business case is to provide a full statement of reasons for the commissioning of a service. It should include all the topics below and must have the full backing of at least one member of the Commissioning Body.

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Contents                This Business Case contains the following topics:

Topic	See Page
Summary of the Service	
Evidence of Need	
Strategic Context	
Service Implementation	
Anticipated Outcomes	
Timescales	
Financial Information	
Supporting Statement(s) from Commissioning Body member(s)	

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Summary of the Service                    *Summarise the nature of the service, the model of delivery and service user group*

*To provide through West Kent Housing Association, appropriate housing related floating support to **homeless young people** under 18 .to enable them to sustain a social housing tenancy This scheme provides individualised housing related support plans to assist at least 6 young people each year. This would include;*  
*An understanding of rights and responsibilities as a WKHA tenant*  
*Assisting with claiming benefits*  
*Supporting and developing skills to maintain tenancies*  
*Promoting good relationships with neighbours*  
*Providing social support to live in the community*  
*Providing practical support by helping young people to access health services education employment and local transport*

*To date this scheme has been funded directly by Sevenoaks District Council since 2006 when the number of floating support placements (funded by Supporting People)were reduced after a County wide review.*

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Evidence of Need	<p><i>Detail the research that has been undertaken to prove the need for this service</i></p> <p><b><i>In 2006/2007</i></b> 11 homelessness applications were accepted by SDC from single young people as being eligible, in priority need and unintentionally homeless and 180 single young people (aged 16 – 24) approached the Council for Housing Advice.</p> <p><b><i>In 2007/2008</i></b>....12 homelessness applications were accepted by SDC from young people as being eligible, in priority need and unintentionally homeless and 240 single young people (aged 16 -24) approached the Council for Housing Advice.</p> <p><i>The Sevenoaks district does not have any supported schemes for young people although the Council is looking for a site for 6 units as part of a sub regional scheme with TMBC and TWBC. This will not occur until at least 2010.</i></p>
Strategic Context	<p><i>How will the service meet with local, regional and national targets and strategies</i></p> <p><i>This scheme encompasses targets/objectives in the Councils Sustainable Community Action plan, the Councils Housing Strategy and sub regional Homelessness Strategy and is required to achieve Government targets to reduce use of B&amp;B and temporary accommodation by 2010.</i></p>
Service Implementation	<p><i>How will the service be implemented, engagement with other stakeholders</i></p> <p><i>The scheme is already in place and has been since 2006 but is funded by Sevenoaks District Council and not Supporting People funding. This is no longer financially sustainable for the District Council..</i></p>
Anticipated Outcomes	<p><i>What are the anticipated outcomes of the service</i></p> <p><i>To enable homeless young people in the district to be re housed by WKHA directly into the stock with housing related support to minimise non payment of rent and other housing issues which may result in eviction. The scheme minimises the need for B&amp;B and temporary accommodation and provides better quality of life for young people .It provides a more balanced community approach and less reasons to fail tenancies.</i></p>
Timescales	<p><i>Timescales for the service to be fully operational</i></p> <p><i>In place since 2006 but no longer financially sustainable by Sevenoaks DC.</i></p>

Financial  
Information

*Full cost breakdown of the service including paid and voluntary staff and management*

*To be undertaken by WKHA and the full cost to the Council is*

*2008/2009.....£14,500*

*2009/2010.....£14,750*

*The Council is looking for funding for 08/09 and 09/10 in anticipation of the supported scheme being completed. A service Level agreement will be produced accordingly.*

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